

Town of Penney Farms
Public Works Committee Meeting
Minutes
Meeting Monday, February 10, 2020

***Present:** Chairman, Adrian Andrews; Terry Arnold; Tom Ryder; TM Cooper*

***Absent:** Wayne Boone from the Penney Retirement Community (PRC)*

Additional Audience: None

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Chairman Andrews- stated the goal today was to put the Public Works Capital Projects in a priority order and opened the table for discussion.

TM Cooper- stated streets and roads would also be discussed in this meeting.

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After a review of the Public Works Capital Projects list, the following comments were made on each item.

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#4- Street Sweeper

Chairman Andrews- stated the Town has a street sweeper but it is broken.

TM Cooper- explained the street sweeper is 27 years old and the Town cannot get parts for it.

Chairman Andrews- stated he believes that the street sweeper would increase productivity for the Town employees. He asked if it was a rough number or a true number regarding the price of a used street sweeper?

TM Cooper- stated the price on the used street sweeper was close to accurate. He suggested that the Town hire an outside street sweeper company a couple times a year to come in and clean the streets.

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#2- New double walled fuel tank

T. Arnold- asked if the fuel tank was close to failing?

TM Cooper- stated it is only a single wall tank and it should be a double wall tank. He stated the Town looked into leasing a tank for diesel and a tank for gas, and the cost would be about \$500.00 per month to lease it. He suggested it would be more cost efficient to purchase the tank.

Chairman Andrews- asked if the double walled tank was necessary according the EPA guidelines?

TM Cooper- stated yes it is.

Chairman Andrews- stated Public Works would keep that item as number two on the priority list for the Capital Projects.

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#1- Town Truck

Chairman Andrews- clarified the Town would be replacing the Ford Ranger for a full size truck.

TM Cooper- stated yes, this is one of the items on the Capital Project list Mr. Andrews supported. The Ford Ranger is falling apart.

Chairman Andrews- stated Public Works would keep the Town truck as priority number one.

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The Public Works Committee agreed to keep their priorities the same as the Town Managers priorities for the Public Works section of the Capital Projects list.

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The Committee reviewed the section of Streets and Roads.

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#17- Dwight Street Repair

Chairman Andrews- asked about item 17, Dwight Street repair.

TM Cooper- stated it was a very bad section on Dwight Street, it would be just that section repaired.

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#16- Road Paving

Chairman Andrews- asked if that was to pave all of the roads?

TM Cooper- stated there was a report done by Hubbard Construction on the roads, and the Town chose the worst of the roads for paving, emphasis being on Caroline Blvd.

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#18- Road Striping

TM Cooper- stated this is priority number three because the roads should be paved before striping.

Chairman Andrews- asked to see the list that Hubbard Construction made of the worst streets in the Town.

The report was passed to the Committee for review.

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#19- Sidewalks and Curbs

Chairman Andrews- asked if \$500,000.00 would cover every sidewalk in the Town?

TM Cooper- answered no, and gave an example of how the cost is determined. He stated from expansion joint to expansion joint, it costs \$400.00 to bust it up and replace it. Sidewalks have always been a huge concern in the Town of Penney Farms. He stated in his opinion from what he has read, the Town owns the sidewalks.

TM Cooper- stated with the Community Development Block Grant (CDBG), if the Town scores well on the current Stormwater CDBG grant, it can go right back and ask for a Sidewalk CDBG grant, and that would be \$600,000.00.

Chairman Andrews- asked TM Cooper what his priority for where the sidewalk repair would start?

TM Cooper- stated he would suggest starting with the high traffic sidewalks around the Post Office.

Chairman Andrews- asked if the Sidewalks and Curbs section could be left as priority number 4, but change the wording to state "priority sidewalks" to lower the price?

TM Cooper- stated he would not recommend it because the Town could possibly get a CDBG grant.

Chairman Andrews- asked that the list be amended stating "pending the survey and to be done in segments that are prioritized"

TM Cooper- stated yes, absolutely. He commented that a grant from start to finish could take two to three years, and he believes the sidewalks will need a grant.

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Chairman Andrews- stated on the corner where the Daycare is, the stormwater drain has a large gap and wanted to see if there was a possibility of a screen or some kind of safety feature since it is so close to where children play.

TM Cooper- answered that he would look into what could be done to address this issue.

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A Motion to accept the priorities as presented by the Town Manager for the Public Works section, and Streets and Roads section of the 2020 Capital Projects list by T. Arnold; second by T. Ryder. Motion approved without dissent.

There were no more comments or discussion.

Meeting adjourned.

Adrian Andrews, Chairman