

**PROPOSED AGENDA**  
**Town of Penney Farms, Florida**  
**Tuesday, April 19, 2022**  
**Town Council Meeting**

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Anyone wishing to address the Council regarding topics on the Agenda is requested to complete a request form. Present it to the Town Clerk prior to the meeting. The Town Clerk will allot a three minute limit unless other arrangements have been made. Request forms are available at the sign in podium or the Town Clerks desk.

**Abbreviations:**

**\*CM - Council Member \*TA - Town Attorney \*TC - Town Clerk \*TM - Town Manager \*VM - Vice-Mayor**

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**OPEN REGULAR COUNCIL MEETING: 7:00PM**

**FLAG SALUTE:** *MAYOR RYDER*

**MOMENT OF SILENCE:** *MAYOR RYDER*

**APPROVE THE AGENDA:**  
*Motion to accept the Agenda.*

**ROLL CALL:** Mayor Ryder; VM DeVille; CM Sabin; CM Andrews; CM Taylor; Town Manager Cooper

**RECOGNITION(S):** NONE

**PROCLAMATION:** **Water Conservation Month – \* Proclamation read in its entirety \***

**APPROVAL OF MINUTES:**

- Regular Town Council Meeting minutes dated March 15, 2022  
*Motion to approve the regular Town Council Meeting Minutes dated March 15, 2022*

**ORDINANCE(S):** NONE

**RESOLUTION(S):** RESOLUTION(S) 2022-01; AND 2022-02

**RESOLUTION 2022-01** (Read by Title Only)

**A RESOLUTION OF THE TOWN OF PENNEY FARMS, FLORIDA, PROVIDING FOR INCREASE IN WATER/WASTEWATER UTILITY RATES BASED ON THE 2022 CONSUMER PRICE INDEX; BASED ON THE WATER/WASTEWATER UTILITY ASSET MANAGEMENT PLANS ALREADY APPROVED BY THE TOWN COUNCIL; PROVIDING FOR PUBLIC NOTICE; AND PROVIDING FOR AN EFFECTIVE DATE.**  
*Motion to approve Resolution 2022-01*

**RESOLUTION 2022-02** (Read by Title Only)

**A RESOLUTION OF THE TOWN OF PENNEY FARMS, FLORIDA, REQUESTING THE ST. JOHN'S RIVER WATER MANAGEMENT DISTRICT TO REDUCE PERMIT APPLICATION FEES.**  
*Motion to approve Resolution 2022-02*

**TOWN MANAGER REPORT: Town Manager**

- A Review of the March 2022 Town Manager Report  
*Motion to approve the Town Manager Report for March 2022*

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**TREASURERS REPORT:** Town Manager

Review the **March 2022** Treasurer's Report:

- General Fund – 03/01/22 – 03/31/22
- Utility Enterprises Fund – 03/01/22 – 03/31/22
- Wastewater/Sewer Fund – 03/01/22 – 03/31/22
- Bank Balances of the Town bank accounts – 03/01/22 – 03/31/22

*Motion to approve the Treasurer's Report for March 2022*

**CONSENT AGENDA:**

All matters under the Consent Agenda are routine and will be enacted by one motion and vote. Backup documents and staff recommendations have previously been submitted to the Town Council and will not be discussed unless an item is removed from the Consent Agenda and considered separately under "New Business".

**REPORTS OF COMMITTEES/DEPARTMENTS: (All Pulled Reports will be considered under New Business)**

- |            |                        |          |                   |              |             |
|------------|------------------------|----------|-------------------|--------------|-------------|
| 1. Finance | 2. Public Works        | 3. CDR   | 4. Human Resource | 5. Utilities | 6. Building |
| 7. Grants  | 8. Planning and Zoning | 9. Legal |                   |              |             |

*Motion to accept Consent Agenda*

**UNFINISHED BUSINESS: NONE**

**NEW BUSINESS:**

**TOWN COUNCIL DISCUSSION**

**Town Council to discuss repealing Ordinance 2016-02, which repeals the Ordinance in effect for prohibiting the use and operation of engine brake retarders on State Road 16 West for 2.78 miles and on County Road 218 for approximately 731 feet, all within the municipal Penney Farms Town limits.**

*Motion to rescind Ordinance 2016-02*

1. Pulled Reports
2. Items not on the Agenda
3. Public Participation
4. Other:

**TOWN CLERK:**

1. Ethics Training Dates
2. Financial Forms

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**CORRESPONDENCE: (Location of items – Listed)**

**March 2022:**

1. Copy of Planning & Zoning Commission Workshop Agenda, Outline and Notes from meeting date March 22, 2022 – P&Z Section
2. Copy of Community Development & Recreation Committee minutes dated March 15, 2022 - CDR Section
3. Copy of Finance Committee Meeting Minutes dated March 14, 2022 – Finance Section
4. Copy of Vystar Agreement to keep the Vystar ATM dated March 3, 2022 – Correspondence Section
5. Copy of Florida League of Cities - On Tap at the Cap dated March 4, 2022 – Correspondence Section
6. Copy of resident complaint letter with Town Manager response dated March 7, 2022 – Correspondence Section
7. Copy of Northeast Florida League of Cities Dinner Meeting Notice – March 17, 2022 – Correspondence Section
8. Copy of Invitation to the Topping Out Ceremony for the HCA Middleburg Emergency Room – Correspondence Section

*Motion to adjourn meeting*

**Next Council Meeting, Tuesday, May 17, 2022**