

**PROPOSED AGENDA**  
**Town of Penney Farms, Florida**  
**Tuesday, February 16, 2021**  
**Town Council Meeting**  
**HYBRID MEETING**

\*\*\*\*\*  
Anyone wishing to address the Council regarding topics on the Agenda is requested to complete a request form. Present it to the Town Clerk prior to the meeting. The Town Clerk will allot a three minute limit unless other arrangements have been made. Request forms are available at the sign in podium or the Town Clerks desk.

**Abbreviations:**

**\*CM - Council Member \*TA - Town Attorney \*TC - Town Clerk \*TM - Town Manager \*VM - Vice-Mayor**

---

**OPEN REGULAR COUNCIL MEETING: 7:00PM**

**FLAG SALUTE:** *MAYOR ANDREWS*

**MOMENT OF SILENCE:** *MAYOR ANDREWS*

**APPROVE THE AGENDA:**

*Motion to accept the Agenda.*

**ROLL CALL:** Mayor Andrews; VM Taylor; CM Sabin; CM Ryder; CM DeVille; TM Cooper; Town Attorney Quinonez;

**RECOGNITION(S):** NONE

**APPROVAL OF MINUTES:**

- Regular Town Council Meeting minutes dated January 19, 2021

*Motion to approve the regular Town Council Meeting Minutes dated January 19, 2021*

**ORDINANCE(S):** NONE

**RESOLUTION(S):** NONE

**TOWN MANAGER REPORT: Town Manager**

- A Review of the January 2020 Town Manager Report

*Motion to approve the Town Manager Report for January 2020*

**TREASURERS REPORT: Town Manager**

Review the **January** Treasurer's Report:

- General Fund – 01/01/21 – 01/31/21
- Utility Enterprises Fund – 01/01/21 – 01/31/21
- Wastewater/Sewer Fund – 01/01/21 – 01/31/21
- Bank Balances of the Town bank accounts – 01/01/21 – 01/31/21

*Motion to approve the Treasurer's Report for January 2021*

**PROPOSED AGENDA**  
**Town of Penney Farms, Florida**  
**Tuesday, February 16, 2021**  
**Town Council Meeting**  
**HYBRID MEETING**

**CONSENT AGENDA:**

All matters under the Consent Agenda are routine and will be enacted by one motion and vote. Backup documents and staff recommendations have previously been submitted to the Town Council and will not be discussed unless an item is removed from the Consent Agenda and considered separately under "New Business".

**REPORTS OF COMMITTEES/DEPARTMENTS: (All Pulled Reports will be considered under New Business)**

- |            |                        |          |                   |              |             |
|------------|------------------------|----------|-------------------|--------------|-------------|
| 1. Finance | 2. Public Works        | 3. CDR   | 4. Human Resource | 5. Utilities | 6. Building |
| 7. Grants  | 8. Planning and Zoning | 9. Legal |                   |              |             |
- Motion to accept Consent Agenda*

**UNFINISHED BUSINESS: NONE**

**NEW BUSINESS:**

1. Pulled Reports
2. Items not on the Agenda
3. Public Participation
4. Other:

**TOWN CLERK:**

1. Ethics Training

**CORRESPONDENCE: (Location of items – Listed)**

**January 2020:**

1. Copy of Finance Committee Meeting Minutes dated January 19, 2021 – Finance Section
2. Copy of Planning & Zoning Commission Meeting Notice; Agenda & Minutes dated January 13, 2021 – Planning & Zoning Section
3. Copy of letter from U.S. Water Submergent Technologies congratulating the Town on winning the Small Public Water System of the Year Award – Correspondence Section
4. Copy of the 2021 Legislative Action Agenda from the Florida League of Cities – Correspondence Section
5. Copy of the article about Penney Farms in the Water Writes magazine – Correspondence Section
6. Copy of the Notice of Town Hall closed for New Year's Day – Miscellaneous Section
7. Copy of Notice of Town Hall closed for Martin Luther King Jr. Day – Correspondence Section

*Motion to adjourn meeting*

**Next Council Meeting, Tuesday, March 16, 2021**