

PROPOSED AGENDA
Town of Penney Farms, Florida
Tuesday, February 15, 2022
Town Council Meeting

Anyone wishing to address the Council regarding topics on the Agenda is requested to complete a request form. Present it to the Town Clerk prior to the meeting. The Town Clerk will allot a three minute limit unless other arrangements have been made. Request forms are available at the sign in podium or the Town Clerks desk.

Abbreviations:

***CM - Council Member *TA - Town Attorney *TC - Town Clerk *TM - Town Manager *VM - Vice-Mayor**

OPEN REGULAR COUNCIL MEETING: 7:00PM

FLAG SALUTE: *MAYOR RYDER*

MOMENT OF SILENCE: *MAYOR RYDER*

APPROVE THE AGENDA:
Motion to accept the Agenda.

ROLL CALL: Mayor Ryder; VM DeVille; CM Sabin; CM Andrews; CM Taylor; Town Manager Cooper

RECOGNITION(S): NONE

APPROVAL OF MINUTES: NONE

ORDINANCE(S): NONE

RESOLUTION(S): NONE

TOWN MANAGER REPORT: Town Manager

- A Review of the January 2022 Town Manager Report
Motion to approve the Town Manager Report for January 2022

TREASURERS REPORT: Town Manager

Review the **January** Treasurer's Report:

- General Fund – 01/01/22 – 01/31/22
- Utility Enterprises Fund – 01/01/22 – 01/31/22
- Wastewater/Sewer Fund – 01/01/22 – 01/31/22
- Bank Balances of the Town bank accounts – 01/01/22 – 01/31/22

Motion to approve the Treasurer's Report for January 2022

CONSENT AGENDA:

All matters under the Consent Agenda are routine and will be enacted by one motion and vote. Backup documents and staff recommendations have previously been submitted to the Town Council and will not be discussed unless an item is removed from the Consent Agenda and considered separately under "New Business".

REPORTS OF COMMITTEES/DEPARTMENTS: (All Pulled Reports will be considered under New Business)

- | | | | | | |
|------------|------------------------|----------|-------------------|--------------|-------------|
| 1. Finance | 2. Public Works | 3. CDR | 4. Human Resource | 5. Utilities | 6. Building |
| 7. Grants | 8. Planning and Zoning | 9. Legal | | | |

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Motion to accept Consent Agenda

UNFINISHED BUSINESS: NONE

NEW BUSINESS:

1. Pulled Reports
2. Items not on the Agenda
3. Public Participation
4. Other:

TOWN CLERK:

1. Museum Grand Opening Reminder
2. Clay County Fairgrounds Sponsor Event
3. Required 2022 financial reporting
4. Ethics Training
5. New Town Schedules/ Confirm Town Committees

CORRESPONDENCE: (Location of items – Listed)

January 2022:

1. Copy of Planning & Zoning Commission Workshop Agenda, Outline and Notes from meeting date January 12, 2022 – P&Z Section
2. Copy of Notice Town Hall closed on January 17, 2022, to observe the Martin Luther King Jr. Holiday – Miscellaneous Section
3. Copy of Community Development & Recreation Committee minutes dated January 11, 2022 and January 24, 2022 – CDR Section
3. Copy of Florida League of Cities Legislative Actions & Bill Summaries dated January 21, 2022 – Correspondence Section

Motion to adjourn meeting

Next Council Meeting, Tuesday, March 15, 2022