

PROPOSED AGENDA
Town of Penney Farms, Florida
Tuesday, July 19, 2022
Town Council Meeting

Anyone wishing to address the Council regarding topics on the Agenda is requested to complete a request form. Present it to the Town Clerk prior to the meeting. The Town Clerk will allot a three minute limit unless other arrangements have been made. Request forms are available at the sign in podium or the Town Clerks desk.

Abbreviations:

***CM - Council Member *TA - Town Attorney *TC - Town Clerk *TM - Town Manager *VM - Vice-Mayor**

OPEN REGULAR COUNCIL MEETING: 7:00PM

FLAG SALUTE: *MAYOR RYDER*

MOMENT OF SILENCE: *MAYOR RYDER*

APPROVE THE AGENDA:

Motion to accept the Agenda

ROLL CALL: Mayor Ryder; VM DeVille; CM Sabin; CM Andrews; CM Taylor; Town Manager Cooper

RECOGNITION(S): NONE

PROCLAMATION: NONE

APPROVAL OF MINUTES:

- **Citizen's Advisory Task Force Meeting dated June 20, 2022**

Motion to approve the Citizen Advisory Task Force Meeting minutes dated June 20, 2022

- **1st Public Hearing Meeting for CDBG Grant dated June 20, 2022**

Motion to approve the 1st Public Hearing Meeting minutes for CDBG Grant dated June 20, 2022

- **Fair Housing Meeting dated June 20, 2022**

Motion to approve the Fair Housing Meeting minutes dated June 20, 2022

- **Regular Town Council Meeting minutes dated June 21, 2022**

Motion to approve the regular Town Council Meeting Minutes dated June 21, 2022

ORDINANCE(S): NONE

RESOLUTION(S): NONE

TOWN MANAGER REPORT: Town Manager

- A Review of the June 2022 Town Manager Report

Motion to approve the Town Manager Report for June 2022

TREASURERS REPORT: Town Manager

Review the **June 2022** Treasurer's Report:

- General Fund – 06/01/22 – 06/30/22
- Utility Enterprises Fund – 06/01/22 – 06/30/22
- Wastewater/Sewer Fund – 06/01/22 – 06/30/22
- Bank Balances of the Town bank accounts – 06/01/22 – 06/30/22

Motion to approve the Treasurer's Report for June 2022

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CONSENT AGENDA:

All matters under the Consent Agenda are routine and will be enacted by one motion and vote. Backup documents and staff recommendations have previously been submitted to the Town Council and will not be discussed unless an item is removed from the Consent Agenda and considered separately under "New Business".

REPORTS OF COMMITTEES/DEPARTMENTS: (All Pulled Reports will be considered under New Business)

1. Finance 2. Public Works 3. CDR 4. Human Resource 5. Utilities 6. Building
7. Grants 8. Planning and Zoning 9. Legal
Motion to accept Consent Agenda

UNFINISHED BUSINESS: NONE

NEW BUSINESS: NONE

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1. Pulled Reports
2. Items not on the Agenda
3. Public Participation
4. Other:

TOWN CLERK:

1. **Reminder – TRIM Process has started July 1, 2022**
2. **FY 2022/2023 Budget Dates**

CORRESPONDENCE: (Location of items – Listed)

June 2022:

1. Copy of the Northeast Florida League of Cities Dinner Meeting for June 16, 2022 – Correspondence Section
2. Copy of Notice and Notes for the Planning & Zoning Commission (P&Z) meeting held on June 22, 2022 – P&Z Section
3. Copy of Required Notice sent out for meeting for Concept Review of Paso Fino Replat dated June 21, 2022
Announcing upcoming public meetings – P&Z Section
4. Copy of letter from the Florida Department of Economic Opportunity dated June 14, 2022 – Correspondence Section
5. Copy of Invoice sent to the Florida Department of Transportation (FDOT) for the Traffic Signal Reimbursement dated June 10, 2022 – Correspondence Section
6. Copy of Invoice sent to FDOT for the Annual State Highway Lighting maintenance on State Road 16, dated June 10, 2022 – Correspondence Section
7. Copy of Finance Committee meeting minutes dated June 20, 2022 – Finance Section

Motion to adjourn meeting

Next Council Meeting, Tuesday, August 16, 2022