

PROPOSED AGENDA
Town of Penney Farms, Florida
Tuesday, March 16, 2021
Town Council Meeting
HYBRID MEETING

Anyone wishing to address the Council regarding topics on the Agenda is requested to complete a request form. Present it to the Town Clerk prior to the meeting. The Town Clerk will allot a three minute limit unless other arrangements have been made. Request forms are available at the sign in podium or the Town Clerks desk.

Abbreviations:

*CM - Council Member *TA - Town Attorney *TC - Town Clerk *TM - Town Manager *VM - Vice-Mayor

OPEN REGULAR COUNCIL MEETING: 7:00PM

FLAG SALUTE: MAYOR ANDREWS

MOMENT OF SILENCE: MAYOR ANDREWS

APPROVE THE AGENDA:
Motion to accept the Agenda.

ROLL CALL: Mayor Andrews; VM Taylor; CM Sabin; CM Ryder; CM DeVille; TM Cooper; Town Attorney Quinonez;

RECOGNITION(S): NONE

APPROVAL OF MINUTES:

- Regular Town Council Meeting minutes dated February 16, 2021
Motion to approve the regular Town Council Meeting Minutes dated February 16, 2021

ORDINANCE(S): NONE

RESOLUTION(S): Resolution 2021-02 (Read by title only)

RESOLUTION 2021-02

A RESOLUTION OF THE TOWN OF PENNEY FARMS, FLORIDA, ESTABLISHING A TEMPORARY MORATORIUM ON THE CREATION OR EXPANSION OF BORROW PITS IN THE TOWN, PROVIDING FOR THE DURATION OF SUCH MORATORIUM.
Motion to approve RESOLUTION 2021-02

TOWN MANAGER REPORT: Town Manager

- A Review of the February 2020 Town Manager Report
Motion to approve the Town Manager Report for February 2020

TREASURERS REPORT: Town Manager

Review the **February** Treasurer's Report:

- General Fund – 02/01/21 – 02/28/21
 - Utility Enterprises Fund – 02/01/21 – 02/28/21
 - Wastewater/Sewer Fund – 02/01/21 – 02/28/21
 - Bank Balances of the Town bank accounts – 02/01/21 – 02/28/21
- Motion to approve the Treasurer's Report for February 2021*

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CONSENT AGENDA:

All matters under the Consent Agenda are routine and will be enacted by one motion and vote. Backup documents and staff recommendations have previously been submitted to the Town Council and will not be discussed unless an item is removed from the Consent Agenda and considered separately under "New Business".

REPORTS OF COMMITTEES/DEPARTMENTS: (All Pulled Reports will be considered under New Business)

- | | | | | | |
|------------|------------------------|----------|-------------------|--------------|-------------|
| 1. Finance | 2. Public Works | 3. CDR | 4. Human Resource | 5. Utilities | 6. Building |
| 7. Grants | 8. Planning and Zoning | 9. Legal | | | |

Motion to accept Consent Agenda

UNFINISHED BUSINESS: NONE

NEW BUSINESS:

1. Pulled Reports
2. Items not on the Agenda
3. Public Participation
4. Other:

TOWN CLERK:

1. Discounted Clay County Fair Tickets Available

CORRESPONDENCE: (Location of items – Listed)

February 2020:

1. Copy of Finance Committee Meeting Minutes dated January 22, 2021 – Finance Section
2. Copy of Community, Development, and Recreation (CDR) Minutes dated February 9, 2021 – CDR Section
3. Copy of Clay County Fair Advanced Ticket Sales Notice – Correspondence Section
4. Copy of letter from the Arbor Day Foundation dated February 3, 2021 – Correspondence Section
5. Copy of Notice of the Northeast Florida League of Cities (NEFLC) Dinner Meeting dated February 18, 2021 – Correspondence Section (CANCELLED)
6. Copy of Florida League of Cities (FLC) Forecast Municipal Revenue Impacts from COVID-19 – Correspondence Section
7. Copy of Notice of Town Hall closed for Presidents Day – Miscellaneous Section

Motion to adjourn meeting

Next Council Meeting, Tuesday, April 20, 2021