

**PROPOSED AGENDA**  
**Town of Penney Farms, Florida**  
**Tuesday, October 18, 2022**  
**Town Council Meeting**

\*\*\*\*\*  
Anyone wishing to address the Council regarding topics on the Agenda is requested to complete a request form. Present it to the Town Clerk prior to the meeting. The Town Clerk will allot a three minute limit unless other arrangements have been made. Request forms are available at the sign in podium or the Town Clerks desk.

**Abbreviations:**

**\*CM - Council Member \*TA - Town Attorney \*TC - Town Clerk \*TM - Town Manager \*VM - Vice-Mayor**

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**OPEN REGULAR COUNCIL MEETING: 7:00PM**

**FLAG SALUTE: MAYOR RYDER**

**MOMENT OF SILENCE: MAYOR RYDER**

**APPROVE THE AGENDA:**

*Motion to accept the Agenda*

**ROLL CALL:** Mayor Ryder; VM DeVille; CM Sabin; CM Andrews; CM Taylor; Town Manager Cooper

**RECOGNITION(S):** **\*\*John Ward, Director of the Clay County Emergency Operations Center\*\***

**PROCLAMATION: NONE**

**APPROVAL OF MINUTES:**

- **1<sup>st</sup> Budget Hearing Meeting minutes for Fiscal Year 2022/2023 dated September 7, 2022**

*Motion to approve the 1<sup>st</sup> Budget Hearing Meeting minutes for Fiscal Year 2022/2023 dated September 7, 2022*

- **2<sup>nd</sup> and Final Budget Hearing minutes for Fiscal Year 2022/2023 dated September 20, 2022**

*Motion to approve the 2<sup>nd</sup> and Final Budget Hearing minutes for Fiscal Year 2022/2023 dated September 20, 2022*

- **Regular Town Council Meeting minutes dated September 20, 2022**

*Motion to approve the regular Town Council Meeting Minutes dated September 20, 2022*

**ORDINANCE(S): NONE**

**RESOLUTION(S): RESOLUTION 2022-12**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PENNEY FARMS, FLORIDA ACCEPTING THE 2022 CLAY COUNTY COMPREHENSIVE EMERGENCY MANAGEMENT PLAN.**

*Motion to approve RESOLUTION 2022-12*

**TOWN MANAGER REPORT: Town Manager**

- **A Review of the September 2022 Town Manager Report**

*Motion to approve the Town Manager Report for September 2022*

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**TREASURERS REPORT:** Town Manager

Review the **September 2022** Treasurer's Report:

- General Fund – 09/01/22 – 09/30/22
- Utility Enterprises Fund – 09/01/22 – 09/30/22
- Wastewater/Sewer Fund – 09/01/22 – 09/30/22
- Bank Balances of the Town bank accounts – 09/01/22 – 09/30/22

*Motion to approve the Treasurer's Report for September 2022*

**CONSENT AGENDA:**

All matters under the Consent Agenda are routine and will be enacted by one motion and vote. Backup documents and staff recommendations have previously been submitted to the Town Council and will not be discussed unless an item is removed from the Consent Agenda and considered separately under "New Business".

**REPORTS OF COMMITTEES/DEPARTMENTS: (All Pulled Reports will be considered under New Business)**

- |            |                        |          |                   |              |             |
|------------|------------------------|----------|-------------------|--------------|-------------|
| 1. Finance | 2. Public Works        | 3. CDR   | 4. Human Resource | 5. Utilities | 6. Building |
| 7. Grants  | 8. Planning and Zoning | 9. Legal |                   |              |             |

*Motion to accept Consent Agenda*

**UNFINISHED BUSINESS: NONE**

**NEW BUSINESS: NONE**

1. Pulled Reports
2. Items not on the Agenda
3. Public Participation
4. Other:

**TOWN CLERK:**

1. Ethics Training – 10/19/22

**CORRESPONDENCE: (Location of items – Listed)**

**September 2022:**

1. Copy of Agenda and meeting minutes for the (P&Z) meeting held on September 21, 2022 – P&Z Section
2. Copy of Finance Committee Meeting minutes dated September 19, 2022 – Finance Section
3. Copy of Boil Water Notice dated September 14, 2022 – Utilities Section

*Motion to adjourn meeting*

**Next Council Meeting, Tuesday, November 15, 2022**