

**PROPOSED AGENDA**  
**Town of Penney Farms, Florida**  
**Tuesday – November 16, 2021**  
**Town Council Meeting**

\*\*\*\*\*  
Anyone wishing to address the Council regarding topics on the Agenda is requested to complete a request form. Present it to the Town Clerk prior to the meeting. The Town Clerk will allot a three minute limit unless other arrangements have been made. Request forms are available at the sign in podium or the Town Clerks desk.  
\*\*\*\*\*

**Abbreviations:**

**\*CM - Council Member \*TA - Town Attorney \*TC - Town Clerk \*TM - Town Manager \*VM - Vice-Mayor**

---

**OPEN REGULAR COUNCIL MEETING: 7:00PM**

**FLAG SALUTE:**

**MOMENT OF SILENCE:**

**APPROVE THE AGENDA:**

*Motion to accept the Agenda with addition.*

**ROLL CALL:** Mayor Andrews; VM Taylor; CM Sabin; CM Ryder; CM DeVille; Town Manager Cooper

**RECOGNITION(S): NONE**

**PROCLAMATION(S): NONE**

**APPROVAL OF MINUTES: NONE**

**RESOLUTION(S): RESOLUTIONS 2021-07 AND 2021-08 (Read by title Only)**

**RESOLUTION 2021-07**

**A RESOLUTION OF THE TOWN COUNCIL OF PENNEY FARMS, FLORIDA, AUTHORIZING THE APPLICATION TO THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY FOR APPROVAL OF A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) SPONSORED BY THE TOWN OF PENNEY FARMS; PROVIDING FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.**

*A motion to approve and adopt RESOLUTION 2021-07*

**RESOLUTION 2021-08**

**A RESOLUTION OF THE TOWN COUNCIL OF PENNEY FARMS, FLORIDA, AUTHORIZING THE APPLICATION TO THE FLORIDA STATE HOUSE APPROPRIATIONS FOR A LOCAL COMMUNITIES GRANT, PROVIDING FOR AN EFFECTIVE DATE; AND OTHER PURPOSES.**

*A motion to approve and adopt RESOLUTION 2021-08*

**ORDINANCE(S): NONE**

**TOWN MANAGER REPORT: Town Manager**

- A Review of the October 2021 Town Manager Report  
*Motion to approve the Town Manager Report for October 2021*

**PROPOSED AGENDA**  
**Town of Penney Farms, Florida**  
**Tuesday – November 16, 2021**  
**Town Council Meeting**

**TREASURERS REPORT:** Town Manager

Review the October 2021 Treasurer's Report:

- General Fund – 10/01/21 – 10/31/21
- Utility Enterprises Fund – 10/01/21 – 10/31/21
- Wastewater/Sewer Fund – 10/01/21 – 10/31/21
- Bank Balances of the Town bank accounts – 10/01/21 – 10/31/21

*Motion to approve the Treasurer's Report for October 2021*

**CONSENT AGENDA:**

All matters under the Consent Agenda are routine and will be enacted by one motion and vote. Backup documents and staff recommendations have previously been submitted to the Town Council and will not be discussed unless an item is removed from the Consent Agenda and considered separately under "New Business".

**REPORTS OF COMMITTEES/DEPARTMENTS: (All Pulled Reports will be considered under New Business)**

- |            |                        |             |                   |              |             |
|------------|------------------------|-------------|-------------------|--------------|-------------|
| 1. Finance | 2. Public Works        | 3. CDR      | 4. Human Resource | 5. Utilities | 6. Building |
| 7. Grants  | 8. Planning and Zoning | 9. Security | 10. Legal         |              |             |

*Motion to accept Consent Agenda*

**UNFINISHED BUSINESS: NONE**

**NEW BUSINESS:**

1. Pulled Reports
2. Items not on the Agenda
3. Public Participation
4. Other:

**TOWN CLERK:**

1. Town Council to approve – Application to Close Streets

*A Motion for the Town Council to approve the Application to close; abandon; or vacate street, alley, easement, and/or Right of Way.*

**CORRESPONDENCE: (Location of items – Listed)**

**October 2021:**

1. Copy of the 2021 Garry Balogh Inspiring Excellence Award Recipient for Cathie Parrot – Correspondence Section
2. Copy of Congresswoman Kat Cammack's Newsletter dated October 1, 2021 – Correspondence Section
3. Copy of Congresswoman Kat Cammack's Newsletter dated October 15, 2021 – Correspondence Section
4. Copy of the Florida Department of Transportation (FDOT) Quarterly Invoice ending September 30, 2021 – Correspondence Section

*Motion to adjourn meeting*

**CLOSED TOWN COUNCIL MEETING:**

*NEXT TOWN COUNCIL MEETING IS SCHEDULED FOR DECEMBER 21, 2021*