

TOWN OF PENNEY FARMS
TOWN COUNCIL WORKSHOP AGENDA
1st Quarterly Town Council Workshop for 2020
Friday, February 21, 2020 9:00AM AT TOWN HALL

CALL TO ORDER:

Present:

Absent:

Additional Audience:

This meeting has been called to ensure that all Council members may attend for discussions and not violate the Sunshine Law. *NOTE: No voting can take place at this meeting.*

Additional Audience:

***** According to the Florida Municipal Officials Manual: Although citizens are allowed to attend all meetings of the public body, there is no requirement that citizens be allowed to participate in these meetings. Citizens are permitted to participate at public hearings and legislative meetings, such as the Town Council meetings.***

AGENDA OUTLINE:

1) There will be one (1) Ordinance and six (6) Resolutions coming up which need to be approved at the next and/or a near future Town Council meeting.

➤ **Ordinance 2020-01**

Implementing the Town of Penney Farms to become a Tree City by Ordinance, which has been approved to apply for by a formal motion at the June 18, 2019 Town Council meeting.
Includes the Planning & Zoning Commission's input based on the Comprehensive Plan /Land Use Regulations.

➤ **Resolution 2020-01**

Restating and approving the Wastewater Utility Asset Management Plan to include "billed in arrears".

➤ **Resolution 2020-02**

Restating and approving the Drinking Water Utility Asset Management Plan to include "billed in arrears".

➤ **Resolution 2020-03**

Updating the Town's Bad Check Policy
Approved by the Town Attorney

➤ **Resolution 2020-04**

Implementing New Special Pick-Up Fees
To be discussed by Town Manager

- **Resolution 2020-05**
Clay County Fair Support
To be discussed by Town Manager
 - **Resolution 2020-06**
2020 CPI Water/Wastewater Utility Rate Increase
To be discussed by Town Manager
-
-

2) Seat #1 – WATER UTILITY COMMITTEE – Tom DeVille

- The water utility rates may be increased according to Resolution 2020-01/2020-02, when the new annual CPI Index is announced. These Resolutions will be restated to include “billed in arrears” in the title. There will be an effective date and proper notice given to residents.
- The Annual CUA increase was absorbed by the Town of Penney Farms for the fiscal year of 2019/2020 and will be reviewed again for the new fiscal year, when the CUA announces its increase.

3) Seat #2 – PUBLIC WORKS COMMITTEE – Adrian Andrews

- No items

4) Seat #3 – HUMAN RESOURCES – Elizabeth Ryder

- Update the Council Members on new developments with Tracy Jones.
 - Unemployment Benefits
 - Worker’s Compensation Claim

5) Seat #4 – COMMUNITY DEVELOPMENT & RECREATION – Mickey Taylor

- Update on the Town’s Annual “Old Fashioned Farm Day” progress

6) Seat #5 – FINANCE COMMITTEE – Paul Sabin

- Discussion with all Council Members to confirm capital project items for 2019/2020 Fiscal Year:
 - Items over and above the budget
 - Ad Valorem Revenues
 - Building Permit Revenues

7) TOWN CLERK

- FOLLOW UPS FROM PREVIOUS PUBLIC MEETINGS
 - Franchise Fees
 - Key to the City – John Bowles
 - Town Website - Update and costs

8) Other Subjects - Open discussion for the Town Council members only

ADJOURN MEETING: Mayor, Paul Sabin