

**TOWN OF PENNEY FARMS**  
**TOWN COUNCIL WORKSHOP AGENDA**  
**2nd Quarterly Town Council Workshop for 2020**  
**Friday, May 15, 2020 9:00AM AT TOWN HALL**  
**VIRTUAL MEETING**

**CALL TO ORDER:** Mayor Sabin

**Present:**

**Absent:**

**Additional Audience:**

This meeting has been called to ensure that all Council members may attend for discussions and not violate the Sunshine Law. *NOTE: No voting can take place at this meeting.*

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**Additional Audience:**

***\*\* According to the Florida Municipal Officials Manual: Although citizens are allowed to attend all meetings of the public body, there is no requirement that citizens be allowed to participate in these meetings. Citizens are permitted to participate at public hearings and legislative meetings, such as the Town Council meetings.***

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There are (2) Resolutions that have to be executed at the June 16, 2020, Town Council Meeting:

- 1) **Resolution 2020 - 09:** A Resolution to renew the Agreement with the Florida Department of Transportation (FDOT) for the Traffic Signal Maintenance for the traffic signal located at the intersection of County Road 218 and State Road 16 in Penney Farms, FL.
- 2) **Resolution 2020 - 10:** A Resolution to renew the Agreement authorizing the Town Manager to execute and deliver to the Florida Department of Transportation (FDOT) the State Highway Lighting maintenance and compensation.
- 3) **Reminder:** The 2<sup>nd</sup> and Final Reading of Ordinance 2020 – 01 (Tree City Ordinance) will be voted on, at the next Town Council Meeting on May 18, 2020. *(Includes the public hearing prior to the meeting)*

## **AGENDA OUTLINE:**

### **1) Seat #1 – WATER UTILITY COMMITTEE – Tom DeVille**

- The water utility increase is in effect and will be reflected on the June 1<sup>st</sup> billing, according to Resolution 2020-06, approved at the last Town Council meeting. Proper notice was given to all water utility customers/PRC Administration and posted on April 22, 2020.
- Update on CDBG / Storm Water grant

### **2) Seat #2 – PUBLIC WORKS COMMITTEE – Adrian Andrews**

- Tree Trimming around street lights
- Reflective Tape on all stop signs

### **3) Seat #3 – HUMAN RESOURCES – Elizabeth Ryder**

- One position still open for public works / water utility

### **4) Seat #4 – COMMUNITY DEVELOPMENT & RECREATION – Mickey Taylor**

- No items submitted

### **5) Seat #5 – FINANCE COMMITTEE – Paul Sabin**

- Report to all Council Members to report State Revenue losses / Franchise Fees / Interest losses (Refer to TM)

### **6) TOWN MANAGER**

- Update on COVID-19 – County Opening Phases / Town Hall Opening
- Update on Capital Projects being started
  - Climate Controlled Storage Facility
  - ADA Restrooms at Town Hall

### **7) TOWN CLERK**

- FOLLOW UPS FROM PREVIOUS PUBLIC MEETINGS
  - Town Website - [www.Penneyfarmsfl.org](http://www.Penneyfarmsfl.org)
  - Town Annual Audit
  - Budget Workshop for FY 2020/2021 – August 14, 2020 (Same as TC Workshop)  
Or different date

### **8) Other Subjects - Open discussion for the Town Council members only**

**ADJOURN MEETING: Mayor, Paul Sabin**